



**Minutes of the Annual Meeting of the Parish of Brereton  
held on Monday May 20, 2024  
at Brereton Primary School**

**1. Apologies**

It was resolved **(0524/01)** to receive apologies from Councillor Andrews and Clews

**Members Present** - Councillors Castle, Charlesworth, Dixon, Lindsay, Matusiak, Mellers, Wearne

**Members of the Public – 1**

**2. Election of Chair/Vice Chair**

The Clerk asked for nominations for the position of Chair. Councillor Lindsay proposed and Councillor Matusiak seconded that Councillor Wearne take the position of Chair for the year. The Clerk also asked for nominations for the position of Vice Chair, and it was resolved **(0524/02)** to defer the decision until a later date.

**3. Acceptance**

It was resolved **(0524/03)** to elect Councillor Wearne as Chair for the year 2024/25. Councillor Wearne signed the Declaration of Office, witnessed by the Clerk, and took the Chair of the meeting.

**4. Declarations of Interest**

None

**5. Public Forum**

A resident informed the meeting about the presence of Japanese knotweed on the A50 at Brereton Green. He also mentioned the condition of the road signs on Back Lane together with another pothole. The PCSO is being asked to attend school drop off and pick up as dangerous and illegal parking has again become an issue.

**6. Council Minutes**

It was resolved **(0524/04)** for the outgoing Chair to sign the Minutes of April 15, 2024, confirming them as a true and correct representation of the meeting.

## 7. Matters Arising

- It was resolved **(0524/05)** to receive the Clerk’s Report, Appendix A.
- It was noted that Councillor Castle has made an input to the Cheshire East Bus Service Review Consultation.
- It was resolved **(0524/06)** to receive a copy of the formal complaint to Cheshire East regarding the handling of the Arclid Household Waste site and Depot area, and the current associated planning application 24/1096c.
- It was resolved **(0524/07)** for Councillor Mellers to draft a response to the household waste recycling centres consultation which closes on June 16.
- It was resolved **(0524/08)** for Councillors Charlesworth, Lindsay and Mellers to liaise and provide initial thoughts at the next meeting about our input to the Local Plan consultation due to be issued on 1st July.
- Councillor Castle, Dixon and Mellers have been looking at community engagement and how best to reach out to parishioners. It was resolved **(0524/09)** to agree a design and purchase two outdoor roller banners titled “Working together for Brereton” for use on a stand at the upcoming Rose Day.

**7.1 Cheshire East Local Plan** – it was resolved **(0524/09)** to receive.

**7.2 Nalc Model Financial Regulations** – it was resolved **(0524/10)** for Councillor Lindsay and the Clerk to meet and review against our existing regulations.

## 8. Highways

Councillor Charlesworth informed the meeting that he was still waiting for a quote from Ringway Jacobs for the supply and installation of the proposed new parish boundary signs.

## 9. Planning Applications/Decision/Inquiry

**9.1** 24/181c Congleton Farm, Davenport CW12 4SS it was resolved **(0524/11)** to support the application if an appropriate bat survey was conducted.

**9.2** It was noted that the appeal hearing for APP/R0660/C/23/3330021 Jahanara Bevan will be held in Crewe on June 6.

## 10. Finance

**10.1 Bank Reconciliation** – it was resolved **(0524/12)** to receive the month’s bank account and expenditure against budget reports as presented by the Clerk.

**10.2 Schedule of Payments** – it was resolved **(0454/13)** to approve the following invoices for payment as presented by the Clerk below.

Staff Pension	209.91
Staff Salary	729.04
HMRC	8.28
	<b>947.23</b>

**11. Chair's Report** – nothing further to report.

**12. Date of Next Meeting** – Monday, June 17, 2024.

The meeting closed at 20:54

**Signed:**  
**Councillor Wearne**  
**Chair, Brereton Parish Council**

**Date:**

**Councillor's Actions :**

- Councillor Mellers to look at the copyright of the parish council Brereton bear logo with a view to registering it.
- John to chase quote and completion date for parish boundary sign's - we agreed John had delegated authority to use the allocated funds (circa 9K)
- Andy to review the NALC model of financial regulations against our own standing orders and suggest any amendments
- Nick, Jacqui and Rachel (community engagement group) to design and agree purchase x 2 outdoor roller banners " Working together for Brereton' - funded through designated budget
- John, Rachel and Andy to liaise and provide initial thoughts and ideas at the June meeting about how we approach the Local Plan consultation due to be issued on 1st July.
- Rachel to provide a response for the future of household waste recycling centres consultation - due to end June 16<sup>th</sup>
- All: we agreed to revisit the role of deputy chair at our next meeting when we had attendance from all those interested in the role.