



**Minutes of the Annual Meeting of Brereton Parish Council
held on Monday May 21, 2018 at Brereton Primary School**

1. **Members Present:** Cllrs Deans (Chair), Elves, Lindsay, Matusiak, Sample
Cheshire East Ward Councillor, John Wray
Apologies: Cllr Fern, Morphet (will be late)
Members of Public: 2
2. **Election of Chair/Vice Chair**
The Clerk asked for nominations for the position of Chair. Cllr Lindsay proposed and Cllr Sample seconded that Cllr Deans remain as Chair for a further year. The Clerk also asked for nominations for the position of Vice Chair. Cllr Deans proposed and Cllr Matusiak seconded that Cllr Lindsay stand for another year as Vice Chair.
3. **Acceptance**
It was resolved (0518/01) to elect Cllr Deans as Chair for the year 2018/19. Cllr Deans signed the Declaration of Office, and took the Chair. It was further resolved (0518/02) to elect Cllr Lindsay as Vice Chair for the year 2018/19. Cllr Lindsay signed the Declaration of Office
4. **Declarations of Interest**
None
5. **Public Forum**
 - Dr Leese advised the meeting of the A54 petition for speed reduction which once signatures have been collected will be sent to Cllr Wray for submission to Cheshire East.
 - The Clerk noted Highway issues highlighted by the residents in attendance.
 - A resident questioned the apparent deviation from the planning permission given to application 17/3285c.
6. **Council Minutes**
It was resolved (0518/03) to approve and sign the Minutes of the meeting held on April 16, 2018 as a true and correct record.
7. **Matters Arising**
 - Cllr Deans is following up the idea of speed gun training for willing residents, which should be available after the PCSO has completed training on June 5. It will need 8 volunteers to make it a viable exercise. So far it has been suggested 1 from Mill Lane, 1 from Brereton Heath Lane, 3 from the A54. Another from School Lane, Back Lane and a Councillor has yet to be identified.
 - It has been reported that since the closure of the Arclid Household Waste Site there has been no increase in waste or fly tipping. Andy Keogh, Assets Manager at Cheshire East has advised that no firm decision has yet been made on the disposal of the site.
8. **Highways**
 - Data collection points for potential future purchase of speed indicator devices (SIDs) have been identified and submitted to Simon Wallace at Cheshire East Highways, as the A50, Mill Lane, Brereton Heath Lane and School Lane. It was resolved (0518/04) to add the A54 outside Hollybank to the list. **Action – The Clerk**
 - Work has been completed on the A54 where the speed limit has been reduced to 40 mph through the main residential area. New road signs, including onto the cul de sacs, surface markings and a flashing SID are all now in place
 - The design for the new layout at the A50/A5022 junction is in the pipeline with Cheshire East Highways but not yet finalized. It was resolved (0518/05) for the Clerk to follow up. **Action – The Clerk**

- Cheshire East Highways have commissioned a safety report on the A50 which Cllr Wray is waiting to receive. Holmes Chapel Parish Council are looking to achieve lower speed limits on the A50 heading South from Holmes Chapel as a result of the findings

Cllr Morphet arrived

9. Planning Applications/Decision/Inquiry

No planning applications have been received since the last meeting.

10. Finance

10.1. Bank Reconciliation – it was resolved (0518/06) to receive and approve the month's bank reconciliation.

10.2. Signing of cheques – it was resolved (0518/08) for the Chair and Councillor Matusiak to sign the following cheques, - Chalc £356.40, Community Lincs Insurance £353.84, Jane Deans £20.00, Congleton Chronicle £18.00, JDH Business Services £220.80, Shires Pay Services £25.50, Mrs R Middleweek salary (April) £494.95, Green Monkey AV System £9264.00, Mrs R Middleweek salary (May) £494.65

10.3. Internal Auditor – JDH Business Services have returned the Accounts, Annual Statement and Governance Statement for the year ended March 2018 as submitted by the Clerk. Their findings were . . .

10.4. Year End Accounts/Annual Governance Statement – having received the Accounts, Annual Statement and Governance Statement for the year ended March 2018 back from JDH Business Services audit it was resolved (0518/10) for the Council to approve and the Chair to sign the documents. The Clerk will now submit the Annual Statement and Governance Statement to JFK Littlejohn, the appointed external auditor for parish councils by the deadline date of June 11, 2018 and advertise the public rights notice for the required 30 working days. **Action – The Clerk**

10.5. It was resolved (0518/11) that the Clerk update Shires Payroll Services of the new rates of pay for Parish Clerks and back date it to April 1, 2018 as instructed by NALC.

11. GDPR

The Clerk advised the meeting that the Council have renewed their registration with ICO. She has downloaded and read the 60 page document from NALC to ensure compliance and advises at this point to update email closings with a disclosure. A privacy statement added to the Council Standing Orders. It was also resolved (0518/12) for the Clerk to attend the SLCC Regional Training Seminar on June 27, 2018 where GDPR is on the Agenda, **Action – The Clerk**

12. Reports

12.1. Cllr Wray had already engaged with the meeting but went on to advise of a £2 million fund available from Cheshire East for towns and parishes to apply for on community projects. It was resolved (0518/13) for Cllr Sample to liaise with Brereton Country Park to see if additional funds would alleviate parking problems. **Action – Cllr Sample**

12.2. Chair's Report – the Chair had nothing further to add.

12.3. Cllr Fern confirmed his attendance at a meeting with Sibelco to the Clerk by email. There was nothing further to update the meeting with.

12.4. Cllr Deans reported on her attendance at the Mental Health Redesign Consultation where the NHS is looking to move mental health facilities from Macclesfield to Chester.

13. Date of Next Meeting – Monday June 25, 2018 at 7:30 pm. The meeting closed at 9:15 pm.

Signed:

Date:

Cllr Jane Deans - Chair

May 21, 2018