



**Annual Meeting of Brereton Parish Council  
Monday, May 17, 2021 at 7:30, Brereton Primary School**

**AGENDA**

1. **Apologies** - to approve any apologies for absence.
2. **Election of Chair/Vice Chair** - to elect a Chair and Vice Chair for the year 2021-22.
3. **Acceptance** - To receive the declaration of acceptance of office from the newly elected Chair and Vice Chair.
4. **Declarations of interest** - to receive any declarations of interest.
5. **Public Forum** - The Chair will adjourn the meeting for members of the public to bring any concerns to the attention of the Council. Afterwards the Chair will reconvene the Parish Council meeting. \*
6. **Council Minutes** - to approve the minutes of the meeting held on April 12, 2021.
7. **Matters Arising** - to receive a verbal report of any matters arising from the above minutes and email correspondence to receive.
8. **Finance**
  - 8.1 **Bank Reconciliation** - to receive the month's bank account and expenditure against budget reports as presented by the Clerk.
  - 8.2 **Schedule of Payments** - to approve invoices for payment.
  - 8.3 **Year End Accounts/AGAR** – to sign the accounts and Annual Governance Statement for the year ended March 2021.
  - 8.4 **Internal Auditor** – to receive the report and recommendations from JDH Business Service for the year ended 2021.
  - 8.5 **Insurance Premium** – to approve provider.
9. **Highways** - to discuss any current issues.
  - 9.1 **Speed on School Lane**
10. **Planning Applications/Decision/Inquiry** - to consider any applications or decisions sent via Cheshire East.
  - 10.1 21/2083c Brookfield Hall, CW11 2SP
  - 10.2 21/2364C Wellcroft, CW11 2SN
  - 10.3 21/2358C Willow House, CW12 4SZ
11. **Connecting Brereton** - to receive an update from the working party.
12. **Reports**
  - 12.1 to suspend standing orders to receive a report from our Ward Member if present.
  - 12.2 Chair's Report - any further items.
13. **Date of Next Meeting** – June 21, 2021 at 7:30 pm